

Laserfiche®

Provide information quickly and cost-effectively

Speed review and approval processes

Streamline documents, records and business process management



Electronic Document Management | Document Scanning | Workflow | Forms Processing

Product Summary

Laserfiche Enterprise Content Management (ECM) transforms how organizations manage information, automate document-driven business processes and make timely, informed decisions. Using Laserfiche, organizations can innovate how documents and unstructured information are processed and analyzed to achieve business results. Laserfiche provides intuitive solutions for capture, e-forms, workflow, case management, cloud, mobile and government-certified records management.

Product Features

Document Management

Get employees, customers, contractors and third parties using enterprise document management software, quickly and easily, with repositories that provide filtered, personalized views of files

Business Process Management

Promote continuous productivity with built-in business process management tools offering rules-based routing, email notifications and activity monitoring

E-Forms

Replace paper forms with easy-to-design web forms that collect and route information digitally from the start

Capture

Simplify document capture with multi-channel capture applications that capture paper and electronic files from multiple devices

Integrations

Save time and resources by combining the information and functionality from business applications with Laserfiche using pre-packaged integrations, wizard-based image enablement or the Laserfiche SDI, a highly flexible and open programming interface

Security

Bring control and transparency to operations with built-in security and compliance tools

DoD 5015.2-Certified Records Management

Enforce records management policies across all devices, including mobile phones, tablets, laptops and desktops

VERS-Certified Electronic Records

Ensure long-term data preservation with a standard format that meets Victorian Electronic Record Strategy (VERS) requirements

How ECM Serves Staff and Citizens

To provide quality public service, governments must have information at their fingertips in order to instantly answer citizen inquiries and requests. They also must minimize manual repetitive tasks -like finding, filing and indexing documents- so they can focus more time on addressing the needs of the public.

Laserfiche ECM solutions help state and local governments provide information to the public faster and more cost-effectively than ever before.

Product Benefits

BENEFITS FOR YOU

- Increase staff efficiency by automating document filing, form filling and processing
- Remove bottlenecks in document review and approval with automatic routing and notifications
- Eliminate time-consuming data entry with high-volume document capture of scanned and electronic documents

BENEFITS FOR YOUR STAFF

- Improve public service delivery by quickly responding to public information requests
- Automate contract management, accounts payable and human resources processes and more
- Provide case workers with remote access to complete case files
- Improve revenue generation by electronically reviewing, issuing and managing permits
- Automate the creation, assembly and distribution of agenda packets

BENEFITS FOR YOUR AGENCY

- Cost-effectively deliver critical public services by reducing bottlenecks and cutting administrative overhead
- Decrease overhead costs of paper storage, office space and additional hiring
- Manage all organizational content throughout its life cycle
- Facilitate compliance with robust security and auditing features
- Integrate seamlessly with the applications employees use every day, including GIS, ERP, state databases and other core systems

BENEFITS FOR YOUR CITIZENS

- Provide public access to agendas, permits and other documents with simple, Section 508-compliant web portals
- Speed response times to permit requests and other applications with customizable e-forms
- Increase transparency by enabling council members, case workers, public works employees, law enforcement and others to view and submit the most up-to-date files on mobile devices